

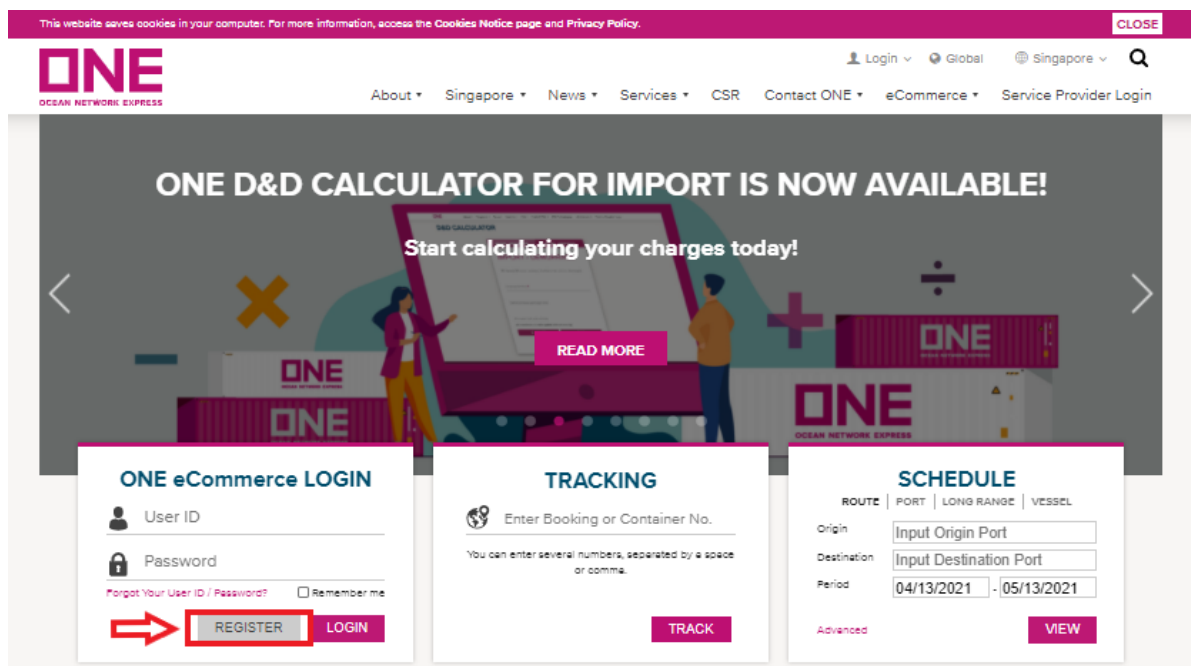
December 9, 2021

## Notice on the cessation of Manual SI submissions

Dear Valued Customer,

Kindly be informed that ONE SG will be ceasing her acceptance of manual Shipping Instructions (SI) with effect from **15 Feb 2022**. Hence, only electronic means will be accepted from that day forward.

Customers are highly encouraged to convert to our online electronic SI method and register via our website <https://sg.one-line.com/>. You may refer to the image below for guidance.



Please note that it will take approximately 1 working day for your account to be approved and activated. Thereafter, you should be able to log in to access our system. If you face any issues, please feel free to approach any of our Export Documentation staff. For other commercial matters, please contact your ONE representative via their respective email addresses.

Once again, we would like to thank you for your support and confidence in ONE and look forward to continuing this partnership with you.

Thank you.

*Yours sincerely,*  
Ocean Network Express (Singapore) Pte Ltd

